

DEPARTMENT OF THE AIR FORCE

HEADQUARTERS AIR FORCE MATERIEL COMMAND WRIGHT-PATTERSON AIR FORCE BASE, OHIO

LG 18,73

FROM: HQ AFMC/PK

4375 Chidlaw Road, Suite 6

Wright-Patterson AFB OH 45433-5006

1 3 JUN 1993

SUBJ: Monthly Contract Action Report Requirements for Special Access Programs

TO: ASC/PK

OC-ALC/PK

SM-ALC/PK

AL/PK

WL/PK

ESC/PK

OO-ALC/PK

SMC/PK

PL/PK

HSC/PK

SA-ALC/PK

WR-ALC/PK

RL/PK

1. Contract reporting requirements are specified in Federal Acquisition Regulation 4.6. The Defense Federal Acquisition Regulation Supplement (DFARS) 204.670-8 states "...Classified contracts are not exempt from reporting solely because the contract is classified." While this subsection speaks to the DD Form 350 requirements, the same policy is true for reporting actions less than \$25,000.

- 2. Contracting officers shall begin preparing the Monthly Contracting Summary of Actions \$25,000 or Less (DD Form 1057) for special access programs immediately and ensure monthly reports are submitted for all previous contract actions coinciding with the beginning of FY93. Submit the monthly report through appropriate security channels to HQ AFMC/XRJK for consolidation and subsequent reporting.
- 3. Major Michael O'Neill, HQ AFMC/XRJK, DSN 787-5538 or commercial (513) 257-5538, is ready to assist your contracting officers in this matter.

FOR THE COMMANDER

JOHN D. SLINKARD Major General, USAF

Director of Contracting

1. Athis suspensed?

cc: SAF/AQCF

PK OPR OCR INFO
PKP
PKX
PKO
PK-(3)
Lok
Cik

Atch 93-12A (FAR 4)

Post to 204.670-8 by circling the reference and noting in the margin: "70-41, atch 93-12A Special Access Programs". Then file this atch behind the sups to FAR 4.

Other

DATE IN: 23 Jun 97 DATE OUT: 24 Gan 9